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LIST OF OFFICE-LEVEL & DIRECTORATE-LEVEL MBOs FOR FY 1986

IV. Objectives.

NBPO

-- Review Status of New Building Construction Project and Develop Recommendations for NBPO's Role in FY 87-88.

-- Develop a Transportation Plan for the Operation of the Consolidated Headquarters.

-- Plan, Monitor and Complete Road Design for Route 123 and Coordinate with the State of Virginia Award of a Construction Contract.

-- Negotiate with SBA for Security and Visitor Centers.

-- Establish Scheme of Furniture for New Building (joint with HOME).

-- Consolidate Information and Plan for Written History of New Building Project.

RECD

STAT

-- Implement EBOB Management of Parking in External Buildings.

STAT

-- Review RECD Delegations of Contracting Authority.

-- Publish Handbook of RECD Procedures.

-- Review and Evaluate Position Descriptions and Grades.

-- Evaluate Software Packages for PCs (Tracking Projects).

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-- Develop and Implement a WANG System for Tracking Real Estate Transactions.

-- Enhance Co-op Program.

SS

STAT

-- Establish a Dynamic Security Education Program.

-- Develop Computer Program to Track Reinspections of Contractor Facilities.

-- Update the Standard Security Procedures for Contractors Security Manual.

IMSS

-- Develop a Working Model of the Commercial Logistical Application System (CLAS) (on hold pending further determinations).

-- Develop/Install/Support Acceptable PC Applications for OC Bases (LOCS) (joint with OC).

-- Study the Feasibility of Creating a Commo/Computer-Based Means to Request Material from Overseas Sites.

STAT -- Manage the Design (and Subsequent Construction) of Expanding the Data Access Center.

-- Update LIs and LNs on OL (joint with Staffs and Divisions).

-- Reduce OL File Holdings (joint with Staffs and Divisions).

-- Oversee OL-wide Accomplishment of Image-Enhancement Program.

HOME

-- Conduct a Study on Improving/Enhancing Headquarters Waste Disposal Capabilities.

-- Establish a Configuration Management System.

-- Expand Dining, Kitchen and Staff Resources of the Executive Dining Room Sufficient to Continue Providing Quality Service into the 1990's.

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-- Conduct Design Study for Expansion of Headquarters Cafeteria.

-- Develop a Parking Program for Implementation in 1987.

-- Conduct a Study of the Original Headquarters Building and Identify Areas for Upgrade Commencing in 1987.

-- Develop an Integrated Logistics Support Plan (ILSP) for the Headquarters Complex.

-- Study Staff/Contractor Distribution for O&M Services at the Headquarters Complex (with NBPO).

-- Design Child Day Care Center and Award Contract.

STAT

-- Design and Install an OL/HOME Division Management Information System (with IMSS/DAS).

-- Replace all Ground Floodlights on the Headquarters Compound.

-- Upgrade and Automate Headquarters Building Elevators.

-- Establish a "Quick-Reaction" Furniture Program.

-- Conduct a Study of Courier Population to Determine Ways of Reducing Turnover.

-- Reallocate Headquarters Facility Parking.

-- Study Staff Versus Contractor Distribution for O&M Area Services at Headquarters.

B&F

-- Develop Uniform Monthly/Quarterly Budget Review Reporting Standards for OL Functional Elements.

-- Enhance Coordination Between Finance Officers Assigned to OL Elements.

SD

STAT

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STAT ✓ -- Establish Wang Alliance System [redacted]

✓ -- Stock Vehicles for Agency Customers.

STAT ✓ -- Schedule Implementation of Barcoding [redacted]

✓ -- Accelerate Supply Officer Trainee Program.

✓ -- Establish Co-op Program.

✓ -- Replace/Rewrite FARS.

✓ -- Examine all OL Overseas Positions for Uniformity of Grades in Relationship to Responsibilities (joint with P&TS).

✓ -- Implement Changeover of Annual Dollar Value Reporting from OF to OL.

PD -- Develop standardization of Equipment and Consolidate Maintenance Contracts Where Feasible (joint with PD).

STAT [redacted]

✓ -- Establish In-House Wang Program for Control of Shipping Indicators.

PD

✓ -- Formalize Contract Officer Intern Program.

✓ -- Institute Evening Shift for Clerical Support.

ILLEGIB [redacted]

✓ -- Prepare Two-Day "Introduction to PD" Training Course for Contract Officer Interns.

-- Develop Standardization of Equipment and Consolidate Maintenance Contracts Where Feasible (joint with SD).

-- Continue Efforts to Reduce Contract Settlement Backlog (joint with OF).

PMS

✓ -- Issue Agency FAR Implementation Guidelines.

✓ -- Inspect Decentralized Contracting Team Transactions.

✓ -- Establish Goals for Increasing Competitive Procurements.

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-- Provide Mechanisms for Contract Support Assistant Consistency Among Contracting Elements.

STAT

-- Publish Procurement Handbook for the Layman.

-- Cancel Outdated Procurement Notes.

P&PD

-- Implement Phase III of Prepress System ~~Basic~~ Operating Capability.

-- Conduct a Baseline Survey of P&PD Requirements.

-- Provide Electronic Interfacing for Computer Graphics.

-- Standardize Ink Colors for all Agency Publications.

-- Establish Procedures to Contract Out Both Classified and Unclassified Administrative Printing and Photographic Material.

-- Establish Interim Improvements to the Secure Printing System.

-- Upgrade Professionalism of Workforce Through Use of Co-op Program and Internal Training.

-- Attain Authorized Personnel Strength.

-- Improve P&PD Working Environment.

P&TS

-- Initiate a Minority Recruitment Program with Primary Focus on Professional and Technical Applicants for Careers in Supply, Procurement, and Real Estate and Construction.

-- Initiate a Review of All Existing Training Programs in OL to Insure They are Achieving Desired Results and Identify Areas Where Additional Training is Needed to Insure Appropriate Expertise at all Levels.

-- Recruit Candidates for OL Employment in Sufficient Numbers to Insure that Office is at Ceiling in all Areas on 30 September 1986.

-- Initiate a Formal Schedule of Briefings for OL Careerists on Personnel Matters.

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-- Develop an Automated Data Base for Training Information.

-- Update Handbook for Evaluation Panel Members.

-- Update OL Personnel Handbook.

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